



ERL Maintenance Support Sdn Bhd
Co. Reg. No. 199901023674 (498574-T)

MEMORANDUM

To: E-MAS	Originator:	Thomas Baake / Sukhbir
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Date:
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<input type="checkbox"/> Urgent	<input type="checkbox"/> Review	<input type="checkbox"/> Comment	<input type="checkbox"/> Reply	<input type="checkbox"/> Retain
<input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Info	<input type="checkbox"/> Note	<input type="checkbox"/> Call me	<input type="checkbox"/> Sign & Return

Attachment(s): None As listed below


Additional Precautions for COVID-19


Referring to the above matter, we wish to bring to your attention that with increase numbers of COVID-19 cases, we urge each and every one of you to take extra precaution and responsibility to sanitize your work station regularly. SAS will provide the disinfection chemical and you will need to make arrangements to collect the disinfection chemical from SAS office. As for all the meeting rooms and common areas, the cleaners are already doing this.

Please note that with the increasing number of cases, we have to adapt self-regulation to keep ourselves safe from the virus. Always ensure to avoid 3C and to practice 3W (kindly refer to attachment).

Let us all work together to curb the spread of this virus. The management will from time to time share the latest updates issued by the relevant Government agencies.

Sincerely


.....
Thomas Baake
CEO


.....
Sukhbir Singh
SAS

Attachments: COVID-19 Poster
cc: {none}

JANGAN LEKA DAN ALPA, KITA BELUM MENANG

ELAKKAN 3C/3S

1 **Crowded Places**
(Tempat Sesak)



2 **Confined Spaces**
(Tempat sempit dan tertutup)



3 **Close Conversation**
(Sembang dekat)



1 **Wash (Cuci)**



Kerap cuci tangan dengan air dan sabun

AMALKAN 3W

2 **Wear (Pakai)**



Pakai pelitup muka

3 **Warn (Amaran)**



Jangan bersalaman atau bersentuhan



Amalkan etika batuk dan bersin



Lakukan disinfeksi



Dapatkan rawatan jika bergejala



Kementerian
Kesihatan
Malaysia



MYHEALTHKKM



SCAN ME