

ERL Maintenance Support Sdn Bhd

Co. Reg. No. 199901023674 (498574-T)

MEMORANDUM

To: EMS <i>Th. Gode</i> <i>21/10/2020</i>	Originator:	Sukhbir Singh / Izzati Nadia
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<input type="checkbox"/> Urgent	<input type="checkbox"/> Review	<input type="checkbox"/> Comment	<input type="checkbox"/> Reply	<input type="checkbox"/> Retain
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Attachment(s): None As listed below

Housekeeping Issues at Place of Work


Referring to the above matter, we wish to bring to your attention that during the last Safety & Health Committee meeting that was held on 28 September 2020, one of the matters raised and widely discussed was about housekeeping issues.

We wish to share some of the findings that could be avoided if we care more about maintaining good housekeeping. Though some may feel that these are minor issues, but if left unattended, these issues can lead to unwanted accident. Please note that even with notice given about the inspections, the committee still picks up many issues related to poor housekeeping.

Kindly take note that with immediate effect, in addition to the scheduled inspections by the Safety & Health Committee members, we will be doing add hock inspections and the findings will be shared with the respective department HoD's and CEO's office.

In view of this, we urge each and every one of you to adopt a good housekeeping approach which will lead to a safe and healthy place of work. Always remember that each and every one of us is responsible for our own safety and the safety of our colleagues.

Sincerely,



Sukhbir Singh
HOD Safety and Security

Attachments: 1. Safety & Health inspections pictures (poor housekeeping)
cc: {none}

Housekeeping Issues

