


**ERL Maintenance Support Sdn Bhd**

Co. Reg. No. 199901023674 (498574-T)

**MEMORANDUM**

To:  E-MAS / ERLSB f  12.12.2023	Originator:	Sukhbir Singh/ P Kamala Devi
	Department:	Safety & Security
	Tel:	+(60) 3-2267-7174
	Fax:	+(60) 3-2267-7770
	E-mail:	SukhbirEMS@kliaekspres.com

 Reference Number:  
 OMZ.STF.M18250.1022.A

 Date:  
 12-12-2023

**COVID-19 MANAGEMENT PROCEDURES**

Please be informed that the existing Standard Operating Procedure (SOP) regarding COVID-19 management remains in effect, as communicated in our previous memo dated 11th July 2023. Please refer attachment.

Any alterations or updates to these protocols will be communicated promptly as they occur.

Your adherence to these guidelines is greatly appreciated for the safety and well-being of all.

Thank you for your attention to this matter.

Stay safe,



 -----  
 P Kamala Devi  
 Safety and Health Executive



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 Sukhbir Singh  
 HOD – Safety and Security

Attachments: Latest Management Procedure for Covid-19.

Ref No: OMZ.STF.M18250.1019.A

cc: {none}

**Attachment:**


Latest Management Procedure for Covid-19.

Ref No: OMZ.STF.M18250.1019.A 1

## ERL Maintenance Support Sdn Bhd

Co. Reg. No. 199901023674 (498574-T)

### MEMORANDUM

<b>To:</b>  <b>All Staff</b> <b>E-MAS &amp; ERLSB</b>  11/07/2023	<b>Originator:</b>	Sukhbir Singh / Azrin Lazim
	<b>Department:</b>	Safety & Security
	<b>Tel:</b>	+(60) 3-2267-7174
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Reference Number:  
OMZ.STF.M18250.1019.A

Date: 2023  
10-07-2022

### LATEST MANAGEMENT PROCEDURE FOR COVID-19 CASES

Dear all,

Please refer to the new SOP attached herewith, released by Ministry of Health on 29<sup>th</sup> June 2023 that is self-explanatory. The new SOP will be implemented for all cases that are reported effective 05<sup>th</sup> July 2023.


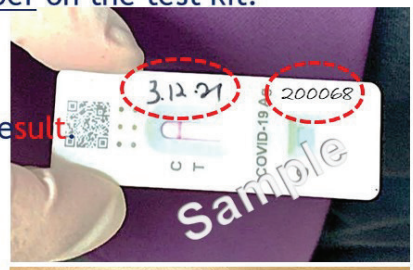

- Face masks will no longer be mandatory; however, the use of face masks was still highly encouraged on public transport and healthcare facilities.
- The quarantine period shortened from 7 days to 5 days from the onset of the first symptoms.

Staff shall resume work on day-6, unless experiencing severe symptoms – kindly proceed to healthcare facility for consultation.

The reporting of Self-Test result and Home Surveillance Order prior to quarantine are as per detail below:

#### Reporting of Self-Test Result:

1. Use a valid Self-Test kit approved by MDA.
2. Write the DATE & Staff ID number on the test kit.
3. Do the test.
4. Submit to Azrin@SAS.
  - I. Close-up photo of self-test result.
  - II. Screenshot of your HSO.

Ref. to: OMZ.STF.M18250.1013.A

## MEMORANDUM

CONTINUATION SHEET - Page 2

**Reference Number:** OMZ.STF.M18250,1019.A

**Date:** 10-07-2023

Therefore, this memo shall supersede the earlier memo: *Management Procedure For Covid-19 Cases And Close Contacts (OMZ.STF.M18250.1012.A & OMZ.STF.M18250.1013.A)* respectively.

Thank You.

Sincerely,  
for & on behalf of SBR



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Sukhbir Singh  
HOD- Safety & Security

Azrin Lazim

Attachments: 1. Latest SOP – Facemask & Positive Case Management by MOH

cc: {none}

Reference Number: OMZ.STF.M18250,1019.A

Date: 10-07-2023

Attachment 1

  
KEMENTERIAN KESIHATAN MALAYSIA

## SOP TERBAHARU PEMAKAIAN PELITUP MUKA

**DIKEHENDAKI BAGI:**

- 1  Kes positif COVID-19; dan
- 2  Ketika berada di **fasiliti kesihatan** mengikut amalan Kawalan & Pencegahan Infeksi **semasa berhadapan/ mengendalikan pesakit**

**AMAT DIGALAKKAN BERDASARKAN PENILAIAN KENDIRI BAGI:**

- 1  Individu berisiko tinggi seperti warga emas, individu dengan penyakit kronik, individu dengan imuniti rendah atau ibu mengandung terutama ketika berada **di tempat sesak dan di mana pengudaraan kurang baik;**
- 2  Individu yang bergejala **respiratori** bagi mengelakkan jangkitan kepada orang lain; dan
- 3  Semasa berada dalam **pengangkutan awam** seperti bas, kereta api, kapal terbang, teksi termasuk perkhidmatan e-hailing, bas/van pekerja dan bas/van sekolah

UKK KKM Berkuat kuasa 5 Julai 2023 —  MALAYSIA MADANI

  
KEMENTERIAN KESIHATAN MALAYSIA

## PENGURUSAN KES POSITIF COVID-19



- Tempoh HSO\* adalah selama **5 hari** dari **tarikh bermula gejala**
- HSO\* diberikan melalui MySejahtera



**Dilepaskan dari HSO\* selepas 5 hari, namun perlu mengambil langkah-langkah pencegahan sehingga hari ke-10:**



Memakai pelitup muka ketika keluar dari rumah



Elakkan berada di tempat yang sesak



Elakkan melawat kumpulan berisiko tinggi



Membuat perjalanan yang perlu sahaja



Sentiasa mencuci tangan dengan sabun atau *hand sanitizer*

UKK KKM Berkuat kuasa 5 Julai 2023 —  MALAYSIA MADANI