

**ERL Maintenance Support Sdn Bhd**

Co. Reg. No. 199901023674 (498574-T)

MEMORANDUM

To: EMS	Originator:	Thomas Baake
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Reference Number:
OMG STF.M18250.1014.ADate:
1-04-2024**Safety Alert: Hot Weather and Wildlife Encounters**

Dear All,

Please take note that with the current hot spell, it has come to our attention that certain animals, such as snakes and scorpions, and may seek refuge in cooler areas, including our workshop and office premises.

If you encounter any of these animals at our workplace area, please do not attempt to handle them on your own, and immediately inform the Operations Control Center (OCC) at Ext: 7643.

To ensure the safety of everyone, we urge all staff members to remain vigilant. In addition, maintain good housekeeping practices when storing items within the work area. This includes keeping work areas clean, organizing materials properly, and promptly disposing of any waste or debris.

Thank you for your cooperation on this matter.

Sincerely,

Thomas Baake
Chief Executive OfficerAttachments: {none}
cc: {none}