


ERL Maintenance Support Sdn Bhd

Co. Reg. No. 199901023674 (498574-T)

MEMORANDUM

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|--|-------------|----------------------------|
| To: All Employees  | Originator: | Suriani / Azmizam |
| | Department: | Human Resource |
| | Tel: | +(60) 3-2267-7676 |
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| | E-mail: | SurianiEMS@KLIAekspres.com |

Reference Number:
OMH.OMG.M11750.24821

Date:
3rd January 2025
REVISION AND UPDATES – COMPENSATION & BENEFIT

Dear All,

Reference is made to memo on Revision and Updates [ref. no. : OMH.OMG.M11750.24218] dated 22nd July 2024.

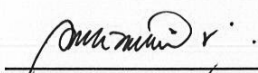
We are pleased to remind employees that the coverage for compensation benefits has been expanded and improved. However, the core terms and conditions of the benefits remain unchanged. The established guidelines and processes will remain applicable.

We are currently updating the Compensation & Benefit package which will be accessible via EDMS for reference. Other relevant changes will be reflected in the respective policies and procedures.

Should you have any questions on the updated document, kindly reach out to the Human Resource department.

Thank You.

Sincerely,



Suriani Farisa Md Isa
Senior Manager, Human Resource

Attachments: {none}
cc: {none}